**EXCHANGE STUDENT APPLICATION FORM**

**Please, type: this file is writable. Handwritten forms won’t be accepted! If you have any problem filling out this form, contact us.**

**PERSONAL INFORMATION**

Last Name or Family Name:       First and Middle Names:

Date of Birth:       /       /       Place of Birth:       Gender: ([ ] ) F ([ ] ) M

Mother’s Full Name:

Father’s Full Name:

Passport Number:       Date of Issue:       /       /       Valid Until:       /       /

Citizenship:       Expedition authority:

Email Address:

Permanent Address (as it should be written on the mail with street, number, zip code, city and country)

Telephone:

*Please note that, unless you are a Brazilian citizen, you must have a temporary visa for studies to stay in Brazil*

Have you ever lived in Brazil? ([ ] ) Yes ([ ] ) No If yes, RNE number:

If you are a Brazilian citizen: RG number:       Expedition Authority:

**ACADEMIC INFORMATION**

Home Institution:

You are applying for: [ ]  February–July Semester [ ]  July-December Semester [ ]  Both

[ ]  Double Degree Program [ ]  Post-Graduate Program (research-based)

*Note that to apply for Post-graduate courses you must have already completed the 1st year of a Master of Science Program, or attending a Master of Research or Doctorate program in your home university.*

**In your home institution you are currently attending:**

Name of the Program:

If you have already a Bachelor Degree, please inform:

Bachelor Institution:       Diploma or Degree’s name:

**LANGUAGE SKILLS**

Please inform your current level of knowledge of the Portuguese language:

PORTUGUESE [ ]  Basic [ ]  Intermediate [ ]  Advanced [ ]  Mother Tongue

ENGLISH [ ]  Basic [ ]  Intermediate [ ]  Advanced [ ]  Mother Tongue

FRENCH [ ]  Basic [ ]  Intermediate [ ]  Advanced [ ]  Mother Tongue

SPANISH [ ]  Basic [ ]  Intermediate [ ]  Advanced [ ]  Mother Tongue

      [ ]  Basic [ ]  Intermediate [ ]  Advanced [ ]  Mother Tongue

Do you want to apply for the Portuguese for Foreigners course held by ESALQ Language Center?

([ ] ) Yes ([ ] ) No

**DETAILS OF THE PROPOSED STUDY PROGRAMME ABROAD/LEARNING AGREEMENT**

**ACADEMIC YEAR**

|  |
| --- |
| Name of student        |
| Sending Institution       | Country       |
| Hosting Institution       | Country       |

|  |  |  |
| --- | --- | --- |
| **Course unit code as indicated by Jupiter System** | **Course unit title (as indicated by Jupiter System)** | **Number of ECTS credits** |
|                                                    |                                                    |                                                    |

According to the ECTS system a normal workload of one academic year is 60 ECTS. Normally students gather slightly less credits. Please note that this Learning Agreement is preliminary and you may change it to some extent when you arrive to host university. Then you need to fill in a changes to the previous Learning Agreement form.

|  |  |
| --- | --- |
| **Student’s signature** | **Date** |

|  |
| --- |
| **CONFIRMATION SENDING INSTITUTION** |
| We confirm that the proposed programme of study/learning agreement is approved. |
| **Departmental coordinator’s signature and stamp** | **Institutional coordinator’s signature and stamp** |
| Date  | Date  |

|  |
| --- |
| **CONFIRMATION HOSTING INSTITUTION** |
| We confirm that this proposed programme of study/learning agreement is approved. |
| **Departmental coordinator’s signature and stamp**Date | **Institutional coordinator’s signature and stamp**Date |

**CHANGES TO ORIGINAL STUDY PROGRAMME / LEARNING AGREEMENT**

|  |
| --- |
| Name of student        |
| Sending Institution       | Country       |

|  |
| --- |
| **CHANGES TO ORIGINAL PROPOSED STUDY PROGRAMME/LEARNING AGREEMENT** |
| Course unit code (if any)                                              | Course unit title (as indicated in the information package)                                              | Deletedcourseunit🞏🞏🞏🞏🞏🞏🞏🞏🞏 | Addedcourseunit🞏🞏🞏🞏🞏🞏🞏🞏🞏 | Number of ECTS credits                                              |
| If necessary, continue the list on a separate sheet. Date: Student’s signature |

|  |
| --- |
| **CONFIRMATION SENDING INSTITUTION** |
| We confirm that the above-listed changes to the initially agreed programme of study/learning agreement are approved. |
| **Departmental coordinator’s signature and stamp** | **Institutional coordinator’s signature and stamp** |
| Date  | Date  |

|  |
| --- |
| **CONFIRMATION HOSTING INSTITUTION** |
| We confirm that the above-listed changes to the initially agreed programme of study/learning agreement are approved. |
| **Departmental coordinator’s signature and stamp**Date | **Institutional coordinator’s signature and stamp**Date |

GENERAL INSTRUCTIONS AND DOCUMENTS:

International undergraduate students from foreign universities holding a Cooperation Agreement with the University of São Paulo (USP) can study at Esalq/USP for one or two semesters with no tuition costs. In order to apply as an exchange student, it must send the following documents:

* Application form (Portuguese or English version);
* Recommendation Letter written by the student´s home university;
* Transcript of records translated into English or Portuguese and acknowledged by the student’s institution;
* Copy of the passport page that contains personal data (copy in PDF file);
* ID Picture (in .jpg file format), maximum size 50kb.

APPLICATION DEADLINES

November 25th: for exchange in the first semester of each year (classes from February to June) (Nomination deadlines, October 30th)

May 25th: for the exchange in the second semester of each year (classes from August to December) (Nomination deadlines, April 30th)

STUDENT VISA INFORMATION

Once accepted to an exchange period at ESALQ, the International Office will send you the Letter of Acceptance, which is necessary for the Student Visa (“Temporário IV”), to be requested from the Brazilian diplomatic representation by the student in his/her home country.

HEALTH INSURANCE

To conclude the enrollment, the student’s home university must send to USP the proper Student’s Visa and a copy of the life and health insurance paper (international.esalq@usp.br ; Subject – Name of student). Students with a tourist visa can not be enrolled in courses at Esalq/USP.

ACCOMODATION

Esalq/USP does not provide housing facilities for exchange students. But Esalq/USP keeps updated information about housing and accommodation facilities near campus.

ESALQ’S UNDERGRADUATE AND GRADUATE COURSES

Access these electronic addresses to obtain information about ESALQ Programs. Please, use this information to prepare your Study Plan.

For Undergraduate Program, access:

<https://uspdigital.usp.br/jupiterweb/jupCursoLista?codcg=11&tipo=N>

For Graduate Program, access:

<https://uspdigital.usp.br/janus/componente/catalogoDisciplinasInicial.jsf?action=4&tipo=D&codcpg=11>

CONTACT INFO

Email: international.esalq@usp.br

Web Page: [www.esalq.usp.br/svaint](http://www.esalq.usp.br/svaint)

Phone: +55 19 3429 4419